

## GRADUATE STUDENT-AT-LARGE ADMISSION APPLICATION

APPLY ONLINE • WWW.NEIU.EDU/ADMISSIONS

#### **Application and Credentials Deadlines**

Fall July 15
Spring November 15
Summer I (May-August) May 15
Summer II (July-August) June 15

#### GRADUATE STUDENT-AT-LARGE INFORMATION

A Graduate Student-at-Large (SAL) is an individual who does not wish to pursue a degree but wants to take courses for professional or scholarly reasons, personal enrichment, or to take a few courses before deciding whether to apply to a program. SALs are not admitted to a degree-granting program. As non-degree seeking students, SALs have permission to take graduate-level classes. However, if later admitted to a degree-granting program, only nine credit hours taken as an SAL may be applied toward a degree at the discretion of the Program. SALs are subject to all of the same rules governing degree-seeking graduate students. Graduate SALs must have earned a baccalaureate degree or higher. International students are not eligible to apply as a Student-at-Large. Graduate SALs do not qualify for financial aid.

#### **DECISION AND REVIEW PROCESS**

Applications are considered **complete** when Admissions Review and Processing Office has received **all** required application materials, including immigration documents and proof of degree. Applications are reviewed in order based on the date the file is complete. Please read the instructions carefully for your applicant type to avoid processing delays.

#### **GENERAL INFORMATION**

- A non-refundable \$30 application fee is required with the application. Any application received without the application fee will not be processed. Do not send cash.
- Application and all materials, such as immigration documents and proof of degree, are required by the application and credentials deadline.
- 3. Graduate SALs must submit official proof of degree in the form of transcripts. Only proof of highest degree is required. If your bachelor's degree or advanced degree was awarded from a college or university outside of the United States, you must submit official transcripts or mark sheets in English or Educational Credentials Evaluators, Inc. (ECE) evaluation. Your degree must be equivalent to a bachelor's degree or higher to be considered a Graduate Student-at-Large.
- 4. If you are a Permanent Resident of the United States, attach a clear copy of your Permanent Resident card. If you have been granted temporary residence, conditional entrance, or if you are a parolee, refugee, asylee, or in the process of becoming a Permanent Resident, you must submit appropriate U.S. Citizenship and Immigration Services documentation. If on a valid (not expired) visa, attach a clear copy.
- Applicants who served in the U.S. Armed Forces must submit a copy of form DD-214.

- 6. This application is valid only for the semester for which you are applying. If you do not enroll for the semester for which you applied, you will have to apply again for a future semester. If you would like to change your application to the next available semester (i.e. from Spring to Summer), you may request a changeover one time, in writing. Address your request for changeover to the Admissions Office. This request must be received by the application and credentials deadline.
- 7. If you graduated from Northeastern Illinois University you do not need to submit a Student-at-Large application. If you plan to seek a Second Bachelor's degree, fill out the Undergraduate Application. If you attended NEIU as an undergraduate Student-at-Large and now wish to take graduate courses, you must submit proof of degree.
- 8. A note about your Social Security Number: We are requesting your Social Security number for compliance with federal and state reporting requirements. Although you are not required to provide your Social Security number, students receiving Financial Aid or Veterans benefits as a result of participation in a grant program should provide it to avoid delays in processing.

# Northeastern | L L N O | S U N | V E R S | T Y

#### REMINDER!

IF YOU ARE INTERESTED IN A MASTER'S DEGREE PROGRAM, PLEASE USE THE GRADUATE PROGRAM ADMISSIONS APPLICATION.

GRADUATE STUDENTS-AT-LARGE ARE NOT ADMITTED TO DEGREE GRANTING PROGRAMS AND ARE NOT ELIGIBLE FOR FINANCIAL AID.

#### Mailing Address & Contact Information

Send Graduate Student-at-Large Application and materials to:

Admissions Review and Processing 5500 North St. Louis Avenue Chicago, IL 60625-4699

Contact 773-442-4050 for more information

#### Additional Contact Information

Educational Credentials Evaluators, Inc (ECE)

Phone: 414-289-3400 Fax: 414 289-3411 www.ece.org

#### **GRADUATE ADMISSIONS QUESTIONS**

If you would like additional information regarding admission into graduate degree granting programs, please contact Graduate Enrollment Services at 773-442-6005.

You may also visit www.neiu.edu/Admissions for more information about what graduate programs are offered or if you would like to apply online. There are a variety of events taking place throughout the year aimed at providing admission and financial aid information to prospective graduate students.

#### **AFFIRMATIVE ACTION STATEMENT**

Northeastern Illinois University subscribes to the principle of affirmative action and does not discriminate against any individual on the basis of age, color national origin, race, religion, gender, veteran status, disability, or sexual orientation.

#### STUDENT RIGHT TO KNOW ACT

In compliance with federal regulations, Northeastern Illinois University discloses our graduation rate to students, prospective students, and the general public, upon their request. Information regarding the graduation rate can be found on our website at www.neiu.edu/~isp/studentrighttoknow.html.

A printed copy may be obtained by sending a written request to Northeastern Illinois University, Office of Enrollment Services, Graduation Rate, 5500 North St. Louis Avenue, Chicago, IL 60625-4699.

#### CRIME AWARENESS AND THE CLEARY ACT

In compliance with Federal Regulations and the Jeanne Cleary Disclosure of Campus Crime Statistics Act, 20 U.S.C. 1092 (a) and (f), Northeastern takes this opportunity to inform you that its Safety and Security Information Report is available at: http://www.neiu.edu/DOCUMENTS/Public%20Safety%20-%20Docs/s and s.pdf.This report contains information on (1) the reporting of crimes or emergencies, (2) law enforcement authority and interagency relationships, (3) security awareness and crime prevention program, (4) maintenance and security of campus facilities, (5) access to campus facilities, (6) drug and alcohol policy, (7) crime statistics, (8) whereto find information on Illinois registered sex offenders, and (9) policy and procedures regarding sexual assault (including prevention and awareness of sex offenses, procedures to follow if a sex offense occurs, procedures for on campus disciplinary action, possible sanctions, and distribution). Any individual who wishes a paper copy of the Safety and Security Information Report may obtain one upon request from the Office of Public Safety.



# GRADUATE STUDENT-AT-LARGE ADMISSION APPLICATION

PERSONA	AL DATA					
Last Name	First Name Middle		Social Security Num	nber (optional-see #8 of <b>General Inform</b>	nation)	
All initial corre	spondence will be sent to the mailing address	;	Permanent Address	s is required for International Applicar	ıt.	
Mailing Address Number and Street or Rural Route		Route	Permanent Address Number and Street or Rural Route			
City or Town	State (or Country)	Zip	City or Town	State (or Country)	Zip	
Other Name(s)	on documents submitted in support of your a	oplication.	Birth Date	_// Gender:	ale Female	
Have either o Degree or hig	f your parent(s)/guardian(s) completed a her?	a Bachelor's	E-mail Address		one Number	
EMERGE	NCY CONTACT					
Person to conta	act in case of emergency:					
Last Name	First Name	Relationship		Emergency Phone Nu	mber	
APPLICA <sup>-</sup>	TION AND SEMESTER INFO	RMATION				
APPLICANT TY	PE		SEMESTER APPLYING F	FOR (SELECT ONLY ONE)		
Graduate Student-at-Large (Earned baccalaureate or higher)		ner)	☐ Spring ☐ Summer I	20		
hours taken as	ou are admitted to a degree-granting program an SAL may be applied toward a degree, at th are subject to all of the same rules governing o ants.	e discretion of the	Summer II	2020		
CITIZENS	HIP INFORMATION					
U.S. Citizen (U.S. born or naturalized) U.S. Permanent Resident (submit copy of Permanent Resident card) Adjustment of Status (submit USCIS documentation) Asylee (submit documentation)		Refugee (submit documentation) Non U.S. Citizen Visa type (submit Visa copy) Non U.S. Citizen (select if other categories do not apply)				
Country of Citiz	tenship (required for all <b>except</b> U.S. Citizen)		Country of Birth (red	quired for F1, J1 or B1/B2 only)		
RACE/ET	HNICITY (DOES NOT AFFECT ADMISSION)					
This information	n is being requested so that we may demonstra	te to federal and state age	ncies that the institution is in	o compliance with appropriate regulation	ns.	
Are you Hispani	ic or Latino/Latina? <i>(A person of Cuban, Mexica</i> No	n, Puerto Rican, South or Ce	entral American, or other Spa	anish Culture or origin regardless of race	)	

☐ White ☐ Black or African American ☐ American Indian or Alaskan Native ☐ Asian ☐ Native Hawaiian or Pacific Islander



Method of Payment

[ ] Check [ ] Cash [ ] Waiver [ ] Credit Card [ ] Online Application

## GRADUATE STUDENT-AT-LARGE ADMISSION APPLICATION

Date Paid \_\_\_\_\_ Staff Initials \_

PRIOR ATTENDANCE	RESIDENCY STA	TUS	Veteran :	Status		
Have you previously attended Northeastern?	Are you a legal resident of Illi	nois?	Are you a veteran in the active duty?	Are you a veteran in the U.S. Armed Forces or on		
☐ Yes If yes, indicate & ☐ No From To	☐ Yes If yes, indicate ☐ No			DD-214)		
	Indicate County (i.e. Cook, Ka	ine, Du Page, e				
HIGH SCHOOL INFORMATION						
High School Last Attended	 City ar	nd State				
Date of Graduation/Intended Graduation		If appl	If applicable, indicate year GED was completed			
COLLEGE, UNIVERSITY AND PO	OST-SECONDARY INFO	ORMATIO	ON			
List all colleges, universities and post-secondary sch				result in dismissal from Nor-		
theastern Illinois University. Use reverse chronolog	T					
School Name/Campus	City	State	Dates Attended	Hours Earned/ Degree Earned		
		1				
		-	1			
ADMISSION APPLICATION CER	RTIFICATION					
This application must be signed by the applic	cant before any action can be tal	ken by the Ac	Imissions Review and Processing	Office.		
I understand that withholding information r may make me ineligible for admission to Noi instructions and information on this applicati gree-granting program, only nine credit hou statements I have made on this application a	rtheastern Illinois University and ion. I understand that SALs are rs taken as an SAL may be appl	d subject to d not admitted	ismissal if already admitted. I hat to a degree-granting program a	eve read and understand all and that if admitted to a de-		
Applicant Signature			 Date of Signature			
For Admission Office Use Only:						